

NNER Executive Board Meeting

October 26, 2016

Rakestraw meeting notes

1. Strategic Planning (Vi Florez) - Vi shared the Strategic Direction Action Plan document that was developed from the results of the strategic planning retreat held in summer 2016. She discussed the opportunities available at the Governing Council meeting and during the conference to get feedback. She asked that the Board members read the action plan tonight and provide comments. The next step will be to determine who will be working on each part of the action plan.
2. Technology/Website (Greg Bernhardt and Ann Foster) – Greg discussed security concerns about the NNER website. Wright State has been providing in-kind technology support for four years but, due to institutional budget concerns, technology support in the Write State College of Education has diminished. Since a more dynamic, robust web presence for NNER has been discussed, a change may be needed. Vi stated that the University of New Mexico and key technology staff are willing to help take this on. Vi listed the actions that they want to take in order to strengthen and redevelop the website, including identifying a new hosting solution. This will include sending out a survey to NNER membership. (UNM will draft a survey on uses of the web page and members' expectations and information needed. All NNER would have to do is provide the content; and it will have the capacity for webinars, on-line meetings, conference information, etc. Audrey Allan shared the proposal that she gathered from a CERRA staff member on the Winthrop campus. UNM was not suggesting that they host the website but would take care of monitoring and taking care of it. Jennie Rakestraw, Jennifer Robinson, and Audrey Allan discussed their work over the past few months on the marketing plan and had initially determined that that the redesign of the web site (similar type of proposal) was needed, and Audrey had identified someone at CERRA on the Winthrop campus who was willing to do the work and submitted a proposal. Discussion went back to developing the tag line—15 emerging were developed. Jennifer encouraged that NNER focus on “purpose” as we continue the strategic planning process. Discussion as to the process for moving forward in getting feedback/vote on the essence statements and tagline statements. The handout will be used as a ballot at the tripartite meeting. Vi will ask Smith Frederick at UNM to develop a proposal and Greg will seek approval from Governing Council for the Executive Board to make a decision as to which of the two proposals to accept (by December) so we can move forward on that initiative.
3. Conference Sessions (John Smith) – John discussed the schedule beginning with schools, the Tri-Partite Council meeting, Governing Council, and Newcomers' Session. He went through the rest of the conference schedule, including keynote speakers.

4. Budget (Gregory Bernhardt) – Greg discussed the general operations budget for actual year to date (October 20, 2016). He also shared a list of NNER settings including the one that currently holds affiliate status (University of Idaho) and one with an expired affiliate status (Western Washington University). It is a tight budget that has gradually gone down, but Greg noted that we are spending some money with the hopes of eventually making the membership more robust. This year’s budget was impacted by the strategic planning conference this summer, and mini-grants were awarded. Deb Shanley asked if we need to identify individuals for membership; and it was noted that individuals need to receive an annual invoice to maintain their membership.
5. Mini-grants (Ann Foster) – Do we want to continue offering mini-grants and, if so, how do we formalize that process. Jennifer noted that the Equity, Diversity and Social Justice Committee has a plan to use the funds that were offered. The plan was to provide that committee and the three Tripartite committees mini-grant funds to support their work as they engage between meetings. Audrey Allan, Jim Tomlin, and John Smith will put that on their Tripartite committee meetings for tomorrow to gather ideas and determine if those groups wanted to use the \$2,000 for their committees’ work.
6. KDP Record (Nick Michelli) – A copy of the special issue of the KDP Record on Democracy and Social Justice came out (October-December 2016) was shared with the Board members. A link to the issue will be placed on the NNER website, and Nick was thanked for taking the lead on this endeavor.
7. Tripartite Council – Audrey Allan discussed the agenda for the P-12 Committee meeting including the seven strategic plan goals. The discussion will center around how to increase P-12 participation, best way to communication, etc. Jim reported that the A&S Committee will focus on how they can engage more in collaborative research. John said they will discuss on how COE can engage more, and he printed the seven key items (goals) and the next steps from the summer strategic planning report. All three will have their groups vote on essence statements and taglines. Greg asked that a report from each of those committee meetings be added to the Governing Council meeting minutes.
8. Governing Council Meeting (Vi Florez) – Vi outlined the agenda for the Governing Council meeting scheduled for October 27. She asked Audrey to give a report on the marketing plan. Governing Council members need to know that this work has been going on for quite a while; the strategic planning session this summer energized that effort; and now we need to move forward with strategic actions. Vi’s report on the website will be connected with the marketing report. Vi discussed the various items on the agenda and identified who would be reporting on each item.

9. Visit to Metropolitan St. Louis Consortium - Greg said that he was invited to speak to the consortium about NNER but neither he nor Ann can go. Nick Michelli mentioned that he might be able to do that.
10. Summer Symposium – Vi mentioned that a decision as to whether or not we will go back to holding the summer symposium as we have in the past. There was general agreement that we will do it. As to where it should be held, Greg noted the benefits to having it in a city of a NNER site. Deb stated that she would put together a proposal for NYC and felt it would be a good boost since there is a need for boosting interest in NYC CUNY schools. Nick would work with Deb on that. Only concern is cost of going to NYC. It was suggested that we open it up for proposals with Governing Council and Vi will set a deadline of November 15 for proposals to get into to Ann and Greg. Ann noted that this needed to be decided by December so it can be announced in January.
11. December Executive Board Meeting (Greg Bernhardt) – It was decided that we would meet in St. Louis and we would meet at the conference hotel (Marriott West). The meeting will be on December 2-3.
12. Executive Director/s (Vi Florez) – Vi noted that Ann and Greg will be stepping down as co-executive directors. Vi believes that this needs to be an action item for December. Vi will send a position announcement, job description, and any other needed information prior to the December meeting so we can move forward with a search in January with the hopes of filling the position by March so the new person can shadow them before taking the position in fall. Vi will be mentioning this to Governing Council at the meeting tomorrow.
13. Membership (Greg Bernhardt) – The list needs to correct The City University of New York on the membership list. Ann mentioned that Central Connecticut University may be interested in joining as an affiliate along with possibly Seattle University. Others to approach include University of Maryland. Others who have retired might be interested in individual memberships. Jennifer asked that Deb share the letter she is going to send with the rest of us. She noted that the Executive Board members could help with contacting other potential member sites and possibly create a membership committee.

John Smith suggested that helpful information and materials need to be collected and shared with others to coordinate the conference, as well as handle the journal.

14. Sustainable Funding Project of Bank Street College of Education (Karen DeMoss) – Karen discussed the need for sustainable funding to support clinically based programs, notably residencies. (Project is 10 months old.) This connects with NNER through its mission around partnerships that would be needed for such a model. She discussed how school

districts and universities flipped money to make this happen. You can fund residencies by ESSA Title I as well as Title II funds, and the language now has “prepare” as well as recruit and retain in the language. Districts can apply to have the funds used in creative ways, including professional development, mentoring. (The 2% state set-aside is not really going to help states support the programs due to the restrictions. However, IHE’s can talk with our state departments of education for creative solutions. Karen can work with other states to talk about how they can do this.) Year-long clinical practice (full-time) where there is true co-teaching—what they are talking about. Co-teaching (not interning) year-long under a quality teacher can provide a stipend. Some quick entry programs use the term residency, as do some IHE’s with a different meaning—so there are issues with using the term residency.