

NNER EXECUTIVE BOARD MEETING

December 6-7, 2013

Cincinnati, OH

Present Dennis Potthoff, Ann Foster, Greg Bernhardt, Nick Michelli, Deb Shanley, Vi, Florez Leslie Wilson, Jean Eagle, and Audrey Allan

Not Present Lemuel Watson

Dennis reviewed the agenda of the meeting

Sequence 1

Discussion and action regarding benefits of membership

Dennis reviewed the responses he received from Google Group questionnaire about benefits of being in the NNER

The responses differed from what the Executive Board identified as the overarching benefits of being in the NNER; the comments submitted were event or venue-specific as compared with overall long-term or institutional benefits. Dennis has the specific results for comparison as the work on updating membership benefits continues.

Institutional benefits include voice in a national organization that advocates for quality education for all and a mission that that supports equal access to quality schooling for minority and underserved groups. Membership provides a broad perspective and a network of colleagues that improve each other's work.

Sequence 2

Review of the NNER annual Michelli and Clark Awards

The imbalance and inconsistency of the response to the awards prompted the agenda item.

Discussion:

- Are nomination requirements is too difficult to apply?
- Time challenging.
- Do all of the settings know about the awards?
- Annual report might be used to identify evidence of work
- Does the evidence need to be written, ie: a video of some type?
- Shorten the narrative length and include appendix as needed
- The Clark Award aligns with the CAEP standards so that might be helpful.
- A substantial issue is how to present the awards in a meaningful way at the annual conference.
- Change the status of the award and put it at the beginning of the conference as a celebration.
- Like other organizations create an award session

Follow-up Reformat both forms for clarity and to expedite process to generate more interest.

Action: Ann and Greg will work on this and send it to the Executive Board for consideration for 2015.

Sequence 3

Summer Symposium Review and Renewal

Two documents were reviewed.

The Leadership Associates program from the 1900's run by the IEI.

An agenda from the NNER 2013 summer symposium

It was noted that the Leadership Associates Program and the summer symposium serve different purposes and have very different funding sources and structures.

The board divided into groups of three to discuss ideas for renewing the summer symposium which has been in place since 2006. They used past feedback as a guide for the conversations.

Comparisons of the two programs:

- the Leadership Associates (LA) materials are much more structured.
- The LA had much more time and a larger critical mass.
- There was external funding to support the program.

Sequence 4

Budget Overview

Linda Sedlacek, the NNER bookkeeper joined the session by phone.

The budget sheets were reviewed.

Considering that there were several areas under discussion at the governing council meeting, Linda noted that the NNER could format the budget information as the board recommends. The budget document could include the conference, journal, operations, summer symposium, and grants in to one the overall budget. She said whatever makes sense to the board can work.

The executive board reinforced the decision to have at least one year operating budget in reserve.

The board approved reimbursement of \$160 for each of five participants from WSU Partnership for Educational Renewal in attendance at the 2013 conference as per the MOU for WSU housing the NNER office.

Sequence 5

Mini-Grants

The governing council approved a budget of up \$30k through the 2015 calendar year (or until spent) to support settings' work. To date \$18,000 has been spent.

Dan Lowry's (MPER) question from the October meeting was addressed—is there a need for guidelines for repetitive requests for grants?

Discussion:

The executive board will develop a rubric for Leadership and Setting Renewal Grants for tripartite peers to review as noted in the application to ensure that the funds are awarded for well developed venues. No decision was made related to approving more than one grant to a single setting. It was noted that the funds set aside would not allow all settings to receive grants.

Model Rubric

Score based on 3-point scale

0/3/5

Evidence of goals or outcomes required for each column

	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5
Does not meet 0 points					
Meets 3 points					
Excels 5 points					

Sequence 5

Lunch Announcements and Updates

- Discussion of the MPER Regional Conference. In October 2013, 9 universities and 21 school districts including four NNER settings met on the MU campus. Attendance was excellent and feedback was extremely positive. The session highlighted the NNER mission for the institutions that are not a part of the NNER. The session was partially supported by the NNER grant money.
- NNER Journal update—Technical difficulties in transferring the online journal from Miami to WSU were described.
- Discussion of NNER Institute for Educational Leadership proposal developed by Lemuel Watson. This program could be supported by the NNER grant money. It is designed to address higher educational leadership and school leadership. Feedback from the Executive Board included: do not hold the date close to the summer symposium date, refine individual participation, and encourage broader participation from K-12 and A&S leaders.
- New Home for NNER office – Wright State--Office assigned to NNER by Dean Charlotte Harris. Work on the website and to move the Journal website is underway. Ann has moved some of the materials from University of Washington office to Wright State University office
- Executive Board will send Charlotte Harris a note of thanks for housing and supporting NNER.
- 2014 NNER Conference--Working on a contract slated for December 20th deadline. Room rate at \$159. The room block was finalized. The contract was

reviewed and a number of amenities were included (free wifi for guest rooms and reduced rates for valet parking)

Ann and Greg followed up with the hotel contact.

Sequence 6

Return to Summer Symposium Discussion

Agreements:

Feedback has been positive and the purpose for the renewal study is to keep the symposium a positive and productive venue for participants.

Evaluation information from previous sessions was used to ground the conversation.

The readings will be reduced and participants will be required to read them before attendance to ensure quality interaction. The online portion will be reduced to include an introduction to the mission and to one another and all participants will be required to participate.

Education for Everyone will be used as a main text. Articles that relate directly to the AED will be used to reinforce the ideas and strategies.

The articles from the KDP Record will be included.

Board facilitators will participate in the group activities.

Pedagogy will be interactive (Past feedback notes that many of the activities and pedagogies used are appreciated and will be used in local work.)

Requiring an inquiry project was considered no action agreed on this strategy.

Consider how or if the postulates should be included.

Democracy walk will be continued, modifications will be included to ensure best use of time for inquiry and presentations.

Application deadline will be moved up to ensure that people can get the reading and online work completed.

Preparation and follow-up at the local level will be encouraged with some specific examples used (WSU and WY Partnership).

Sequence 7

2014 NNER Journal

The board will encourage article submission to the journal.

Deb will send remaining copies of the 2012 journals to NNER office to distribute to summer symposium participants.

Sequence 8

Develop a plan to recruit and retain new members

Strategy or Action Steps:

Actions: Strategies for membership expansion plan will be developed by Dennis, Audrey, Ann, & Leslie.

Tentative Goal is to recruit 10% each year with active recruitment by board members.

Vi will work with Ann to see if putting the NNER logo on institutions' web pages is possible.

Sequence 9

Discussion of 2014 NNER Conference was held with the planning team by phone. A snow storm prevented the team from traveling to the conference hotel. The executive board toured the hotel after the conference call with the planning group. The theme and the strands were shared.

Day II

Sequence 10

Review of 2013 NNER Conference
(see Powerpoint and handout)

Vi provided an overview:

- Over 250 people came to the conference.
- 177 people paid and settings received 44 free registrations and 24 individuals received scholarships.
- The conference resulted in approximately \$6,000 profit.

The video UNM produced will be distributed to the Google Group and put on the NNER website.

Considerations for future conferences from the evaluation:

Time allotted for sessions is still a matter of contention. Timeframe considerations are 45 minutes vs 30.

Saturday presentation at lunch was powerful but it had a smaller audience. It might be necessary to rethink Saturday planning.

Personal expenditures, length of time people spent at the conference, arrangement of the events and larger presentations (including the keynote, the award winners, and Saturday event), and length of presentations were considered.

Consensus supported 30-minute presentations.

The board extended its appreciation to Vi Florez and the UNM planning team for the quality work and conference venue.

Sequence 11

2015 Conference

Ann will reach out to MU to explore interest in hosting.

Considerations for the governing council: consider a resort site or an external conference planner if we don't find a site willing to host. (Note: many planning groups use a locally recruited conference planner now) Should the conference be yearly or every other year?

Next Governing Council meeting is at AACTE March 3rd at 10:30 a.m. in Indianapolis.

Sequence 12

Influencing Policy

Suggestions for NNER activity included select one issue to focus on, what are the benefits of membership related to policy, do a theme issue of the journal on policy, select a policy and have settings address their work related to it.

In closing it was suggested to take the issue to the Governing Council for discussion and consider having the 2015 journal a policy edition. Keep in mind the P-12 as well as university needs related to policy.

Break

Discussion of the Rubrics

Is there written feedback? Add a comment section at the bottom with a total score.

Action: Audrey will do this and send it to Greg and Ann.

Ann and Greg will select 3 reviewers to go over the documents when submitted.

Summer Symposium Discussion Part 3

(See Summer Symposium Renewal Vision Note)

Date July 14-17th

Reviewed Dennis' e-mail description of a vision for the symposium.

Group confirmed agreement with the documents and points raised and went over each of the 7 bulleted points, changing language or points when needed.

We should be more explicit in inviting new deans and administrators to join us to introduce them to the work.

Suggestions:

Give the group s list of recommended readings

Early reinforcement of democracy Walk

Early introduction of community activity

Use the moral dimensions on a daily basis and the idea of an “inquiry project”

Adding an exit slip or Harvard 1 minute paper each day.

Planning:

Jean and Audrey will facilitate simultaneous renewal.

Vi and Deb will facilitate stewardship.

Greg and Leslie will facilitate access.

Nick and Lem will facilitate enculturation.

and Ann and Dennis will facilitate nurturing pedagogy.

Ann will provide transition activities to ensure that the separate sessions are connected wot one another and the mission and will look into participant participation in this.

Facilitators will provide some daily guiding questions.

Facilitators will sit at tables and participate with groups.

We will devise ways to encourage participants to do the pre-conference work and online work before the symposium.

Will invite Cori Mantle Bromely and Eric Liu and hope that they accept. Will decide later on a Socratic seminar and the text to use.

Sequence 13

Technology and the NNER

Will be discussed by e-mail

Think about using technology to “sell” NNER?

Where would technology fit in?

Sequence 14

Revising the Equity Issue

Key book to read: Race and Culture Matters in the Classroom by Tyrone Howard which was also suggested for the summer symposium.

The task force was initiated in 2003. There is interest in continuing the work and renewing efforts. Wayne Reed and other task force members will present at the 2014 conference. They have presented at Hartford and Albuquerque.

Discussion:

Dennis- where is equity in the NNER?

Greg- there is no active ongoing work in contrast to what happened when the annual report had a rubric to assess equity dimensions. The rubric was developed by the original equity committee and that group reviewed annual reports using the rubric. It is not being documented in a strong manner in the current annual report form.

Annual Report Discussion:

Has the annual report outlived its usefulness? Should people be urged to review the reports, read reports from other settings, and or include certain things in their reports as has been done in past years by the tripartite council.

Group suggestions: Maybe a working group could take charge to make some suggestions! We might have to revisit the purpose of the annual report. Should we send something out to the Google Group and ask them to consider addressing equity in the 2013 Annual Report? Should there be a rotating or scaffolding of issues addressed in the report? Ann and Greg will encourage people to include more equity work in the reports.

Action: Greg will review reports from the past five years to learn how and whether equity issues are addressed and to find additional possible categorical themes.

One of the benefits of membership is sharing promising practices. This is not being fully utilized by the group.

Action: Nick, Leslie and Ann will look at the template for the Annual Report and make some recommendations for 2014 report due in 2015. They will look into better utilization of the report, and how to change/improve the format.

Deb agreed to reach out to Lem for feedback on the equity issues.

Sequence 15

Review of our actions over the past two days

Meeting Adjourned, Sat. December 7, 2013, 1:30 pm.

